CITY OF BOISE
COUNCIL MEETING
MINUTES ● MARCH 3, 2020
WORK SESSION

City Hall - Maryanne Jordan City Council Chambers
4:00 PM
Final

150 N CAPITOL BLVD
BOISE, ID  83702

I. Call to Order

PRESENT:  McLean (4:00 PM - 5:04 PM), Clegg (Remote – Telephonic, 4:03 PM - 4:51 PM), Woodings, Bageant, Hallyburton, Thomson
ABSENT:  Sánchez

Motion to approve the amended agenda that was previously posted today. Specifically, the agenda has been re-ordered to list Executive Session as the first item, and approval of the Arts’ item has been added.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Holli Woodings, Council President Pro Tem
SECONDER:  TJ Thomson, Council Member
AYES:  Woodings, Bageant, Hallyburton, Thomson
ABSENT:  Clegg, Sánchez

II. Work Session Items

1. Executive Session: Discussion regarding acquisition of real property not currently owned by the City, pursuant to Idaho Code Section 74-206(1)(c), and personnel discussion, pursuant to Idaho Code Section 74-206(1)(b).

Council discussed two items, the acquisition of real property not currently owned by the City and a personnel item. The personnel item was discussed from 4:04 pm - 4:40 pm. The real property item was discussed from 4:41 pm - 4:53 pm.

RESULT:  MOVED INTO [UNANIMOUS]
MOVER:  Holli Woodings, Council President Pro Tem
SECONDER:  TJ Thomson, Council Member
AYES:  Woodings, Bageant, Hallyburton, Thomson
ABSENT:  Clegg, Sánchez

Return to the Work Session meeting.
2. FY 20 Public Art Update (15 min)
   Presenter: Karl LeClair, Arts and History

   RESULT: APPROVED [UNANIMOUS]
   MOVER: Holli Woodings, Council President Pro Tem
   SECONDER: TJ Thomson, Council Member
   AYES: Clegg, Woodings, Bageant, Hallyburton, Thomson
   ABSENT: Sánchez

3. Water Renewal Utility Plan (30 min)
   Presenter: Steve Burgos, Public Works

   RESULT: DISCUSSED

III. Adjournment

Motion to adjourn the City Council meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: TJ Thomson, Council Member
SECONDER: Patrick Bageant, Council Member
AYES: Woodings, Bageant, Hallyburton, Thomson
ABSENT: Clegg, Sánchez
TO: Mayor McLean, Members of City Council  
FROM: Karl LeClair, Public Art Program Manager  
CC: Courtney Washburn, Jade Riley, Amanda Brown, Terri Schorzman, Josh Olson  
DATE: 2/27/2020  
RE: FY 20 Public Art Update

DESCRIPTION OF ISSUE:

The Department of Arts & History’s Public Art Division seeks an affirmation of direction on the public art approval process, new policy and regulations, future updates to the Percent-for-Art Ordinance, and a new artwork for City Council Chambers, and recommends approval of new and existing projects,

BACKGROUND:

The Public Art Percent-for-Art Ordinance requires an annual presentation to City Council to provide an update and allow for feedback and approval of the current fiscal year projects and initiatives.

Public Art Approval Process

Staff require direction on when and how City Council is involved in the approval process for new public art projects. A memo has been included with options to discuss. The Percent-for-Art Ordinance stipulates that every project be formally approved, but leadership in past years have provided different guidelines and thresholds for approvals. The current budget threshold for project approval is $25,000 which aligned with a now outdated Purchasing threshold for formal level projects.
**New and Existing Public Art Projects**

The public Art Division recommends approval to proceed with the current project workload included in the FY 20 Public Art Project List attachment.

**Policy & Regulations**

In December 2019, Boise City Council approved a general Arts & History policy to be included in the City’s Master Operations Manual. The policy serves to establish the service areas of Arts & History and provide guidance for city wide efforts in arts, history, and culture. Following the establishment of the policy, the Department will develop specific regulations dealing with areas that impact city-wide business including acquisitions, donations, and deaccessions. The policy and regulations serve to provide a more transparent business practice and guidelines for City-wide intersections with Arts & History areas of expertise.

**Percent-for-Art Ordinance**

The Public Art Percent-for-Art Ordinance was approved in 2001 to provide dedicated funding, 1.4% of eligible capital project budgets, for the development of new public art projects and the maintenance of the collection. As we approach the twenty-year anniversary of the passing of the ordinance, it has become apparent that some of the language is outdated and too prescriptive. Specifically, the language surrounding the budget cycle is outdated and most of the language surrounding the approval process is too prescriptive to be included in the ordinance format. As well, there is need to discuss the .4 allocation for maintenance. Staff seek direction on updating language and moving regulatory and procedural language into other appropriate guiding documents.

**Boise City Council Chambers Artwork**
FY 20 represents a significant change in the City’s leadership and as such the Department of Arts & History proposes to commission a new artwork for the backdrop of the City Council Dais. Staff seek direction on developing a new call-to-artists.

RECOMMENDED OR REQUESTED ACTION:

Staff request feedback and recommend approval of the FY 20 Public Art Project List. Staff seek feedback an affirmation of direction on the following topics: 1) proposed approval thresholds and presentation formats for future public art project approvals 2) presenting policy and regulation updates 3) pursue cleaning up the Percent-for-Art Ordinance 4) developing a new artwork for City Council Chambers
TO: Mayor McLean, Members of City Council  
FROM: Karl LeClair, Public Art Program Manager  
CC: Courtney Washburn, Jade Riley, Amanda Brown, Terri Schorzman, Josh Olson  
DATE: 2/27/2020  
RE: FY 20 Public Art Approval Process

PUBLIC ART APPROVAL PROCESS

The Public Art Percent-for-Art Ordinance requires approval of the use of the annual budget allocation, project list, and specific approvals of all artist recommendations and final design proposals. Past leadership has provided more flexible direction on the approval process to align with Purchasing’s budget thresholds, but in the past few years, the budget thresholds have moved up significantly, resulting in discrepancies in the approval process.

Each project, artist selection, and final design is reviewed and recommended by each project’s community-based selection committee and approved through the Boise City Arts & History Commission before being presented to Boise City Council.

Below is a recommendation from staff for new approval thresholds and format for approvals through City Council:

1. Staff present annual budget allocation and recommended projects in first quarter of each new fiscal year.
   a. Present during Regular City Council Meeting or Work Session
2. <$50,000 Informal Projects
   a. Staff send Memo with project update and artists selection
   b. Staff send Memo with project update and final design
3. $50,000 - $100,000 Semi-formal Projects
   a. Staff submit project background and artist recommendation through Consent Agenda Item
   b. Staff submit project update and final design recommendation through Consent Agenda Item
4. >$100,000 Formal Projects
   a. Staff present project update and artist recommendation during regular City Council meeting or Work Session
   b. Staff present project update and final design recommendation during regular City Council meeting or Work Session

Attachment: Public Art Approval Process (FY 20 Public Art Update)
TO: Mayor McLean, Members of City Council
FROM: Karl LeClair, Public Art Program Manager
CC: Courtney Washburn, Jade Riley, Amanda Brown, Terri Schorzman, Josh Olson
DATE: 2/27/2020
RE: FY 20 Public Art Projects

FY 20 PUBLIC ART PROJECTS

General Fund
1. Pioneer Cemetery Kiosk
   - Budget: $20,000
   - Location: Pioneer Cemetery, East End
   - Project Description: A Kiosk is a two-tiered community gathering space typical of town centers throughout Mexico, Central America, and Spain. The bottom floor can be used for exhibits and the top floor for gathering or performances. This project is a collaboration with a local non-profit, Friends of Jesus Urquides and will serve to celebrate Hispanic and Latino culture in Boise. The funds will be used to run a design phase and the non-profit will fundraise to see the project through to completion.
   - Phase: RFQ Development

2. Depot Bench
   - Budget: $90,000
   - Location: Vista Ave, Depot Bench
   - Project Description: Developed in partnership with the Depot Bench Neighborhood Association, this project aims to celebrate the unique qualities of the Depot Bench and add interest, beautification and a sense of entry along Vista Blvd. UrbanRock Design, a team based in L.A., has been awarded the project.
   - Phase: Design

3. Erma Hayman House
   - Budget: $125,000
   - Location: Ash Street, River Street Neighborhood
   - Project Description: The former home of Erma Hayman, a prominent African American community leader of the Ash Street neighborhood, is the newest addition to the Cultural Sites Division. In tandem with improvements to the house and landscaping, an artist will be commissioned to develop a site-specific work to honor the legacy of Erma Hayman.
4. **Vista Neighborhood Medians**
   - **Budget:** $190,000
   - **Location:** Vista Blvd., Vista Neighborhood
   - **Project Description:** In partnership with Energize Our Neighborhoods and Together Treasure Valley, the artwork in the Vista medians will serve to provide a sense of entry and beautify the Vista corridor. The artists have designed four, 13ft. tall kinetic sculptures, each representing a different season.

5. **Downtown Police Station**
   - **Budget:** $30,000
   - **Location:** Fairview Ave, West Downtown
   - **Project Description:** The development of a new Police station in West downtown Boise represents a great opportunity to incorporate public art. The opportunity is for an artist to design artwork on panels which will be displayed on a large perimeter wall surrounding fleet parking.

6. **Women’s Suffrage**
   - **Budget:** $30,000
   - **Location:** Boise City Hall, Main Street, Downtown
   - **Project Description:** The south-facing façade of City Hall will host a new artwork to celebrate the 100 year anniversary of the Women’s Suffrage Movement. Local Artist Stephanie Inman has been selected to develop the design.

7. **Central Bench Transit Shelters**
   - **Budget:** $6,000
   - **Location:** Orchard Street, Central Bench
   - **Project Description:** In partnership with the Central Bench Neighborhood Association and Valley Regional Transit, two artists will be commissioned to develop vinyl artwork for two new transit shelters which will serve to highlight unique aspects of the neighborhood.

8. **Traffic Boxes**
   - **Budget:** $15,000
   - **Location:** West Bench, South Boise Village, Winstead Park
   - **Project Description:** The annual Traffic Box artist opportunity is one of the most popular amongst the art community and most widely recognized in the community. In FY 20, 6 boxes will be wrapped.

9. **Linen District Fence**
   - **Budget:** $4,000
   - **Location:** Grove Street, Linen District
   - **Project Description:** A temporary project that creates a point of interest in the Linen District, artists create artwork on panels which are installed in permanent frames and displayed for one year.
10. Treefort Projects
   - Budget: $15,000
   - Location: Various locations within the Treefort footprint, Downtown
   - Project Description: In collaboration with Treefort Music Fest, temporary public art projects are presented to provide visual and performative art experiences to both citizens and ticket-holders during the festival.

CCDC Funded
1. Westside Park
   - Budget: $225,000
   - Location: 11th & Bannock, Westside District, Downtown
   - Project Description: In partnership with CCDC and Parks & Rec, a new urban park is being designed and constructed at the intersection of 11th and Bannock Streets. The public artwork will serve to bring interest and identity to the new space.

2. Central Addition Broad Street Festival Block
   - Budget: $75,000
   - Location: Broad Street between 5th & 6th Streets
   - Project Description: In partnership with CCDC and the Central Addition Stakeholder Committee, a new public artwork is being developed for the Broad Street Festival Block. Based on feedback from the committee and the public, the artwork will focus on the history of the Central Addition.

3. 5th & Front Parking Garage
   - Budget: $90,000
   - Location: Home2Suites, 5th & Front, Downtown
   - Project Description: A unique, collaborative project between CCDC, 5th & Front LLC and Arts & History, this project is being funded through CCDC’s Participation Program, managed by Arts & History, and will be owned and maintained by 5th & Front LLC. The project will develop a new public artwork for a public gathering space and public parking garage at 5th & Front streets.

Enterprise Fund
1. Boise Airport Public Art Master Plan
   - Budget: $45,000
   - Project Description: With anticipated new growth and renovations planned in the 5-year CIP for the Boise Airport campus, Arts & History has commissioned an artist to serve as master planner and as artist on design team for component projects. The first phase will result in a campus-wide plan to identify locations, project types, materials, themes, etc. Phase II will include oversite in the development of discrete artist RFQs.
   - Location: Boise Airport Campus

2. Public Works Public Art Master Plan
o Budget: $20,000  
Project Description: Reflecting the energy of new leadership in Public Works, the master plan will serve to reflect on the past investment in public art through the PW % fund and lay a framework for future investment. Sections will include themes, locations, types, and processes.
  o Location: City-Wide
  o Phase:

3. **Public Works 4th Floor Art on Glass**
   o Budget: $30,000  
   Project Description: The renovation of the 4th floor PW offices resulted in a great opportunity for an artist to design vinyl artwork for the extensive glazing around offices and meeting spaces.
   o Location: City Hall, Downtown
   o Phase: Design
TO: Mayor McLean and City Council  
FROM: Steve Burgos, Public Works Director  
DATE: 2/27/2020  
RE: Water Renewal Utility Plan

Water Renewal Services – A Utility Plan for Boise’s Water Future

The City of Boise’s Water Renewal Services is the utility that cleans the city’s used water (water that goes down the drain, toilet etc.) from our homes and businesses. Since 1949, we have played a major role in cleaning up the Boise River and ensuring it is the valuable community asset it is today. We spend significant resources treating used water and creating a new product: renewed water. Currently, 30 million gallons of renewed water is put in the Boise River every day, where it flows downstream without further use. With five facilities and a thousand miles of underground pipe, the City of Boise’s water renewal system represents the largest municipal community asset, worth approximately $2 billion.

While we have a long history of delivering renewed water to the Boise River, we face a future that demands we account for the critical role water will play in our growing community and look at what more our utility can do to manage the challenges of the future.

Why do We Need a Utility Plan?

Like any business, a long-term plan is key to success. While we are federally mandated to have a utility plan, we view it as a way to look ahead and set a vision for Water Renewal Services. At its core, the Water Renewal Utility Plan is designed to answer these questions:

- **Customer Expectations** – Do we only meet the minimum required by law or rise to meet the environmental and other priorities of our community?
- **Infrastructure Condition** – How will we ensure the infrastructure that safely cleans our water and protects our public health remains in proper condition?
- **Capacity** – How will we meet the increased needs of our community as we continue to grow, and new regulations demand more of our treatment process?
• **Regulatory Requirements** – How do we continue to stay ahead of the curve and plan for known and unknown future federal and state water quality mandates?

**What's Ahead?**

Over the next several months, public works staff will be delivering several presentations to city council and the public to discuss our plan and gather further input. This summer, staff will request city council approval on the recommended Water Renewal Utility Plan.

The presentations will explore the following key areas:

1. **OVERVIEW OF THE UTILITY + PROPOSED DECISION-MAKING PROCESS**

   Provide an overview of the utility’s history and what are the emerging drivers for why we plan. Discuss the upcoming process that will culminate in a recommendation by staff on the strategic direction of the utility for city council deliberation and the eventual requested approval. These presentations will be done in combination with various public engagement strategies to ensure citizens receive similar information and are able to provide feedback throughout.

2. **INFRASTRUCTURE CONDITION + CAPACITY**

   Give a review of the current state of our water renewal infrastructure condition and its capacity. In addition, identify areas in which incremental investments will be needed to address aging infrastructure replacement needs. Finally, detail expected changes to our system based on growing population and business demands.

3. **REGULATORY REQUIREMENTS + CLIMATE CHANGE**

   Provide a review of the current demands placed on the utility by state and national regulatory bodies, as well as what planning can be done to proactively prepare for future regulations. Summarize how these pressures drive capital investments within the system. Discuss the current and expected state of the community’s water resources, how climate change will impact our region and how Water Renewal Services can play a central role in addressing the impacts.

4. **PUBLIC INVOLVEMENT + CUSTOMER EXPECTATIONS**

   Present on the specific community involvement goals, engagement strategies and tactics. Public involvement and feedback were the first steps in our planning process prior to developing any potential solutions. Detail the outcomes and feedback gathered and how that input on customer expectations ultimately helped craft the plan.
5. THE RECOMMENDED PLAN + HOW WE GOT THERE

Provide an overview of the risks and benefits analysis, business case evaluation, and review the methods used to arrive at the recommendation. Formally present the recommended Water Renewal Utility Plan for city council consideration.

6. FINANCIAL CONSIDERATIONS

Discuss the potential funding mechanisms to implement the recommended plan, as well as the option of gathering additional feedback and public opinion on funding mechanisms to better inform community sentiment. A key consideration will be utility affordability and how we might change our business model to better address increasing cost impacts on ratepayers.

What’s Next?

The mayor, city council and the public will hear these topics in the coming months. We anticipate presenting the recommended plan to city council this summer and will request a city council vote on whether to approve the recommended Water Renewal Utility Plan. City council will not be approving any specific project or funding mechanism, only the recommended plan. If council votes to approve the plan, staff will begin work on how to implement and fund the direction and bring those decisions back to city council later in the year.

RECOMMENDED OR REQUESTED ACTION:

Information only.