

**BOISE CITY PARKS AND RECREATION COMMISSION MEETING
DEPARTMENT OF PARKS AND RECREATION
THURSDAY, JULY 20, 2017
4:00 P.M.**

The Boise City Parks and Recreation Commission (Commission) met July 20, 2017. Boise City Department of Parks and Recreation (Department) Members Present: Doug Holloway, Karen Bledsoe, Jennifer Tomlinson, Sara Arkle, and Merlani DeVries.

Others Present: Dennis Doan; Boise Fire Department Chief, Abigail Germaine; Boise City Legal, Chloe Sallabanks; minutes recorder.

I. CALL TO ORDER:

Commission President Scott Raeber called the meeting to order at 4:04 P.M.

1. In the Matter of Attendance:

Commissioners Present:

Preston Carter, Kate Lovan, Scott Raeber, Angela Johnson, Susan McIlroy, Jon Ruzicka and Stephen Smith.

Commissioners Absent: Eric Stidham

II. CONSENT AGENDA:

A. License Agreement – Aloha Ice Tropical Sno

MOTION: Commission moved to approve the license agreement with Aloha Ice Tropical Sno for concessions in Esther Simplot Park.

RESULT: **APPROVED**

MOVER: J. Ruzicka

SECONDER: S. Smith

AYES: Unanimous

ABSENT: E. Stidham

III. IN THE MATTER OF NEW BUSINESS:

MOTION: Commission moved to amend the Commission Agenda, changing agenda item III. E, Renaming – Riverside Park, to agenda item III. A.

RESULT: **APPROVED**
MOVER: S. Smith
SECONDER: P. Carter
AYES: Unanimous
ABSENT: E. Stidham

A. Renaming – Riverside Park

Summary: D. Holloway clarified that Fire Chief Dennis Doan and Jennifer Tomlinson were present, in the event of any questions arising.

D. Holloway explained the property in discussion, currently named Riverside Park, is located on Shoreline Drive, adjacent to the Boise Firefighter Department’s training center. A map of the location was included in the Commission Packet.

Riverside Park is predominantly taken up by the Idaho Firefighter’s Memorial, which consists of a bronze life-size statue and name engravings.

D. Holloway explained that there were no deed restrictions or stipulations that require the property’s name to remain Riverside Park. Boise Parks and Recreation Department and Boise Fire Department were in agreement that renaming of the park to Idaho Fallen Firefighter Memorial Park was appropriate.

S. Raeber expressed his full support in the renaming of the park.

MOTION: Commission moved to approve the renaming of Riverside Park to Idaho Fallen Firefighter Memorial Park.

RESULT: **APPROVED**
MOVER: S. Smith
SECONDER: S. McIlroy
AYES: Unanimous
ABSENT: E. Stidham

B. Minutes – May 18, 2017

MOTION: Commission moved to approve the meeting minutes from May 18, 2017.

RESULT: **APPROVED**
MOVER: J. Ruzika
SECONDER: S. Smith
AYES: Unanimous
ABSENT: E. Stidham

C. *Parks & Recreation* Article Recognition.

Summary: D. Holloway explained that the article was included in the Commission Packet. The National Recreation and Parks Association (NRPA) had highlighted the Boise Parks and Recreation Mobile Recreation program in their monthly magazine publication. The article included photos of the Boise Parks and Recreation program.

Commissioner Stidham joined the meeting at 4:14 P.M.

D. Ridge to Rivers Special Use Guidelines

Summary: S. Arkle reminded the Commission that Ridge to Rivers (R2R) is a partnership with the City of Boise (City) and four other agencies. The partnership determined a need for cumulative special use guidelines, rather than each individual agency policing their own procedures. 'Special use' included commercial use, vendors, competitive and non-competitive events. The City, the leader of the partnership, worked with agencies to research and approve use applications. This new program would streamline the process for special use guidelines by consolidating the procedures.

The proposed Ridge to Rivers Special Use Guidelines define conditions of approval, types of events – providing interested parties clear guidance on the required steps.

S. Arkle pointed out that the Bogus Basin area is categorized differently, as the trails can interact with Federal property.

All other agencies (Idaho Fish & Game, Bureau of Land Management, Ada County, and US Forest Service) had approved this guideline.

D. Holloway explained that the Department is the lead agency in this partnership, as there are many involved parties within the R2R team. An example was given, that if an event was not accepted, the Commission would serve as the appellate group. Approval of the Ridge to Rivers Special Use Guidelines would streamline the responsibility of the Commission to be involved in a clear process.

P. Carter expressed his support of the Ridge to River Special Use Guidelines, and said that the Commission would need to balance group numbers and events. P. Carter clarified that the governing agency or land owner could become complicated for users, and suggested a map format to distinguish such barriers. S. Arkle explained that David Gordon (Department) was currently responsible for explaining land ownership to users.

MOTION: Commission moved to approve the Ridge to Rivers Special Use Guidelines.

RESULT: **APPROVED**

MOVER: S. Smith
SECONDER: S. McIlroy
AYES: Unanimous
ABSENT: None

E. Budget Presentation

Summary: K. Bledsoe presented the 2018 Parks and Recreation Budget Recommendation. The Department is the third largest tax funded department in the City. The budget is approximately \$32 million. The revenue side of that total budget, \$22.7 million, are tax support, and \$8 million are funding from Department fees and charges.

K. Bledsoe explained that the Department of Finance and Administration (DFA) currently places 'Facility and Equipment Rentals' into the 'Miscellaneous' category.

'Commercial Use' groups were charged \$300 per year. These groups are classified as an outside party using City property to provide services at a profit. About \$15 million are expensed for personnel staff. An additional \$9 million are expensed to maintain and operate City parks.

K. Bledsoe explained that 'Capital Equipment' is categorized as any expense over \$10,000. The Department is project to expense about \$1.9 million of 'Capital Equipment.' There are planned updates for the Design unit within the Department, recreation counters at Department community centers and sports facilities, and at Zoo Boise. 'Major Repair and Maintenance' is categorized as any expense over \$10,000.

D. Holloway explained that a new project, which planned to add to Quinn's Pond, would be an additional beachfront area, restroom, pathway, and picnic area on the opposite side of the pond's current beachfront area.

K. Bledsoe explained that downtown spaces would be developed for community members to enjoy and relax in.

D. Holloway clarified that the Gorongosa Exhibit Expansion Project, at Zoo Boise, would be owned by the City of Boise while the animals are owned by Friends of Zoo Boise. The City would program and maintain the exhibit.

S. Raeber questioned what the annual budget for R2R is. S. Arkle responded that the total was just less than \$400,000. S. Raeber acknowledged that the City takes the most recognition for the Boise Foothills. D. Holloway explained that the Boise Foothills are invaluable to the citizens of Boise and that the City partners with federal agencies in that partnership.

IV. IN THE MATTER OF ADJOURNMENT:

There being no further business to come before the Commission at the time, the meeting was adjourned at 4:38 P.M.

RESULT:	APPROVED
MOVER:	S. Smith
SECONDER:	S. McIlroy
AYES:	Unanimous
ABSENT:	None



Stephen Smith, President