

**BOISE CITY PARKS AND RECREATION COMMISSION MEETING  
DEPARTMENT OF PARKS AND RECREATION  
THURSDAY, MAY 18, 2017  
4:00 P.M.**

The Boise City Parks and Recreation Commission (Commission) met May 18, 2017. Boise City Department of Parks and Recreation (Department) Members Present: Doug Holloway, Karen Bledsoe and Merlani DeVries. Abigail Germaine; Boise City Legal.

Others Present: Chloe Sallabanks; minutes recorder.

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**I. CALL TO ORDER:**

Commission President Scott Raeber called the meeting to order at 4:00 P.M.

1. In the Matter of Attendance:

Commissioners Present:

Preston Carter, Kate Lovan, Scott Raeber, Angela Johnson, Susan McIlroy and Jon Ruzicka.

Commissioners Absent: Eric Stidham, Vail Dark, and Stephen Smith.

**II. CONSENT AGENDA:**

A. License Agreement – Zeller Recreation, Inc.

**MOTION:** Commission moved to approve the Zeller Recreation, Inc. license agreement.

**RESULT:** **APPROVED**

**MOVER:** K. Loven

**SECONDER:** J. Ruzicka

**AYES:** Unanimous

**ABSENT:** E. Stidham, V. Dark, and S. Smith

B. Beer/Wine Sales and Serving Permit for Special Event – Music on the Water

**MOTION:** Commission moved to approve the Beer/Wine Sales and Serving Permit for the special event, Music on the Water.

**RESULT:** **APPROVED**

**MOVER:** K. Loven  
**SECONDER:** J. Ruzicka  
**AYES:** Unanimous  
**ABSENT:** E. Stidham, V. Dark, and S. Smith

**III. IN THE MATTER OF NEW BUSINESS:**

- A. Commissioner Recognition of Service – Youth Commissioner Vail Dark
- B. Minutes – April 20, 2017

**MOTION:** Commission moved to approve the meeting minutes from April 20, 2017.

**RESULT:** **APPROVED**  
**MOVER:** J. Ruzicka  
**SECONDER:** S. McIlroy  
**AYES:** Unanimous  
**ABSENT:** E. Stidham, V. Dark, and S. Smith

- C. Fiscal Year 2018 Fees and Charges

Summary: K. Bledsoe explained that Boise Parks and Recreation (BPR) typically changed 22 percent of their fees annually, and in FY2018, 20 percent of fees were being changed – this included 117 fees, 32 of which are new.

The majority of these new fees originated from the Dick Eardley Senior Center, a facility the City acquired in December of 2016 due to the former managing firm (Senior Solutions, Inc.) not having renewed their contract. BPR followed the same fee format that Senior Solutions, Inc. used. BPR added three new fees: two for nonprofit room rentals on the week and weekend, and a punch card program. The punch card program allows seniors to use a punch card, rather than requiring a cash transaction every time of use.

Another new fee came from the activity option, Playcamp. The current setup involved one fee for ‘all day’ hours, and one fee for ‘extended day’ hours. The new fee eliminates the two separate fees, and enact a single fee that cover the whole week for \$90.00 dollars. K. Bledsoe emphasized that BPR works hard to keep the fees reasonable, so that the entire public can enjoy the programs.

K. Bledsoe explained that a majority of BPR’s fee income is generated from the Boise Depot and facility rentals in the parks. The majority of these fees have not been increased since FY2009, and that BPR wanted to increase such fees a small amount to cover increased maintenance and labor costs. In a comparison

of prices for venues with other non-city entities: Barber Park (Ada County Parks & Waterways) charged about \$90 dollars/hour to rent their event facility – this price increased with guest capacity over 500 people, or with alcohol consumption during the event, the Linen Building (Idaho Coalition Against Sexual & Domestic Violence) charged about \$130 dollars/hour to rent their event facility. BPR will increase facility reservation fees to include a surged rate of \$112.50 dollars/hour to rent the Boise Depot on Fridays and Saturdays – this rate includes two security staff members.

K. Bledsoe explained that Idaho Ice World, a facility under BPR, has a goal of recovering 100 percent of their costs, which resulted in an increase of fees for the usage of their facility and recreation opportunities. It was explained that there were currently two separate fees for (1) costumes, and (2) participation in a show. The new fee eliminates the two separate fees, and enact a single fee.

K. Bledsoe concluded the explanation of FY2018 Fees and Charges, and explained that the discussed changes will go before City Council during the Summer Budget Work Sessions and public hearings. If the FY2018 Fees and Charges item were approved by City Council, the estimated BPR extra revenue would be \$200,000.00 dollars, upping BPR revenue budget to approximately \$9.2 million dollars.

S. Raeber opened up the changes for discussion. D. Holloway complimented K. Bledsoe and team for their extensive work in completing the analysis. D. Holloway explained that the analysis is done every year to be certain that all programs meet budget expectations and undergo an evaluation of continued-use of each program. D. Holloway explained how important it is that all demographics and incomes are able to take advantage of the activities, and reminded the Commission of the robust scholarship program that has been successful in previous years.

S. Raeber opened the discussion for a public hearing, none stepped forward, and the public hearing portion was closed.

K. Lovan questioned where Zoo Boise falls in the funding category. D. Holloway offered an answer in explaining that zoos are funded similar to libraries, and that the Boise Zoo receives a fairly significant general fund subsidy. K. Lovan questioned if there are also programs to provide scholarships for members of the public to attend Zoo Boise. D. Holloway explained that most drop-in programs do not have scholarship programs attached to it for daily admission, and is therefore important to watch that admission fees stay affordable.

S. Raeber noted that each Commissioner participated in a Subcommittee meeting that covered the FY2018 Fees and Charges item in depth.

**MOTION:** Commission moved to approve the fees and charges, permitting the item to be considered by City Council.

**RESULT:** **APPROVED**

**MOVER:** K. Loven

**SECONDER:** J. Ruzicka

**AYES:** Unanimous

**ABSENT:** E. Stidham, V. Dark, and S. Smith

D. Executive Session

**MOTION:** Pursuant to Idaho Code §74-206(c) to acquire an interest in real property which is not owned by a public agency, and Idaho Code §74-206(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

**RESULT:** **ENTER EXECUTIVE SESSION**

**MOVER:** J. Ruzicka

**SECONDER:** K. Loven

**ROLL CALL:** Preston Carter, Kate Lovan, Scott Raeber, Angela Johnson, Susan McIlroy and Jon Ruzicka.

The Commission entered Executive Session at 4:16 P.M.

**RESULT:** **EXIT EXECUTIVE SESSION**

**MOVER:** J. Ruzicka

**SECONDER:** K. Loven

**ROLL CALL:** Preston Carter, Kate Lovan, Scott Raeber, Angela Johnson, Susan McIlroy and Jon Ruzicka.

The Commission exited Executive Session at 4:29 P.M.

**IV. IN THE MATTER OF ADJOURNMENT:**

There being no further business to come before the Commission at the time, the meeting was adjourned at 4:30 P.M.

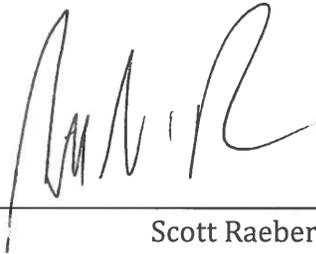
**RESULT:** **APPROVED**

**MOVER:** A. Johnson

**SECONDER:** S. McIlroy

**AYES:** Unanimous

**ABSENT:** E. Stidham, V. Dark, and S. Smith



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Scott Raeber, President