



**City of Boise**  
**Resolution**  
**Cooperative Purchase**

**Purchasing**  
150 N Capitol Blvd  
Boise, ID 83702  
(800) 377-3529

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**TO:** Mayor and Council  
**FROM:** Colin Millar, Purchasing  
**NUMBER:** RES-443-17  
**DATE:** September 5, 2017  
**SUBJECT:** CP 18-012: Janitorial Supplies: Citywide: Gem State Paper & Supply: BuyBoard:  
NTE FY18 Budget

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**BACKGROUND:**

BuyBoard is a cooperative purchasing agency that has competitively bid a contract with Gem State Paper & Supply, contract number 490-15, which provides for janitorial supplies and allows the City to use the resulting contract. This contract may be viewed by contacting Purchasing.

This request is to gain authorization to procure janitorial supplies for citywide use off of BuyBoard, contract number 490-15 from Gem State Paper & Supply, not to exceed the Janitorial Supplies budget for FY18.

Finance and Administration staff anticipate that the purchases from Gem State Paper & Supply will exceed \$50,000.

**RECOMMENDATION:**

Finance and Administration staff recommend authorization to procure CP 18-012 janitorial supplies from Gem State Paper & Supply, off of BuyBoard, Contract Number 490-15, not to exceed the Janitorial Supplies budget for FY18.

This purchase is being made pursuant to Idaho Code § 67-2807 - Joint Purchasing Agreements - Not-for-Profit Associations.

**FINANCIAL IMPACT:**

Department has confirmed sufficient funding is available for this obligation.

CITY OF BOISE

Resolution NO. RES-443-17

BY THE COUNCIL

CLEGG , JORDAN, LUDWIG, MCLEAN,  
QUINTANA, AND THOMSON

**A RESOLUTION APPROVING AUTHORIZATION TO PROCURE CP 18-012 JANITORIAL SUPPLIES BETWEEN THE CITY OF BOISE CITY AND GEM STATE PAPER & SUPPLY OFF OF BUYBOARD, CONTRACT NUMBER 490-15; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, BuyBoard is a cooperative purchasing organization that has competitively bid a contract with Gem State Paper & Supply, Contract Number 490-15, for janitorial supplies and allows the City to use the resulting contract; and,

**WHEREAS**, Finance and Administration Department staff recommend authorization to procure CP 18-012 Janitorial Supplies, from Gem State Paper & Supply, off of BuyBoard, Contract Number 490-15, not to exceed the Janitorial Supplies budget for FY18.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BOISE CITY, IDAHO:**

**Section 1.** That authorization to procure CP 18-012 Janitorial Supplies by and between the city of Boise City and Gem State Paper & Supply off of BuyBoard, Contract Number 490-15, not to exceed the Janitorial Supplies budget for FY18, is hereby approved.

**Section 2.** That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the Council of Boise City, Idaho, on September 12, 2017.

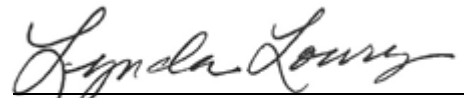
APPROVED by the Mayor of the Boise City, Idaho, on September 12, 2017.

APPROVED:

ATTEST:



David H. Bieter, Mayor



Lynda Lowry, Ex-Officio City Clerk