



City of Boise
Resolution
Renewal

Purchasing
150 N Capitol Blvd
Boise, ID 83702
(800) 377-3529

TO: Mayor and Council
FROM: Colin Millar, Purchasing
NUMBER: RES-438-17
DATE: September 1, 2017
SUBJECT: Renew RFP15-238 Misc. Enviro Analytical Laboratory Services.: PW:
TestAmerica Lab, Inc.: NT\$150,000

BACKGROUND:

The Public Works Department solicited proposals to provide environmental analytical laboratory services. The anticipated services are primarily for the analysis of ground water, drinking water, sludge, air, soil vapors, and soils to meet federal and state compliance requirements. However, characterization of other media may be requested.

BID RESULTS:

Proposals were due July 1, 2015, at 1 :30 p.m. local time. Seven (7) companies received proposals and were entered on the plan holders list. No bids were received on the bid date and time. Two (2) proposals were received late due to bad weather.

Pursuant to City Purchasing Code, in the event no bids or proposals are received, City staff is empowered to negotiate on the open market an agreement for products and/or services that meet the City's requirements and are cost-effective. Purchasing staff contacted both firms who submitted late bids to ask if we could review their proposals. Public Works Staff, after review of the two (2) proposals, recommended the award be made to TestAmerica Laboratories, Inc. TestAmerica Laboratories, Inc. and City staff negotiated a contract that satisfies all of the original requirements of the proposal for RFP 15-238. Test American Laboratories, Inc. also agreed to the basic terms of the contract stated in the original Bid.

CITY OF BOISE

RECOMMENDATION:

Finance and Administration and Public Works Department staff recommend that RFP 15-238 Misc. Environmental Analytical Laboratory Services. be renewed for one year, beginning September 15, 2017, and ending September 14, 2018, not to exceed \$150,000.00 annually or \$300,000 for this two (2) year contract. This is the first (1) of two (2) annual renewals allowed by the Agreement.

FINANCIAL IMPACT:

Department has confirmed sufficient funding is available for this obligation.

ATTACHMENTS:

- RFP 15-423 FY18 Renewal (PDF)

CITY OF BOISE

Resolution NO. RES-438-17

BY THE COUNCIL

CLEGG , JORDAN, LUDWIG, MCLEAN,
QUINTANA, AND THOMSON

A RESOLUTION APPROVING THE RENEWAL OF RFP 15-238; MISC. ENVIRONMENTAL ANALYTICAL LABORATORY SERVICES, BETWEEN THE CITY OF BOISE CITY (PUBLIC WORKS DEPARTMENT) AND TESTAMERICA LABORATORIES, INC.; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Finance and Administration and Public Works Department staff recommended award of RFP 15-238 Misc. Environmental Analytical Laboratory Services., to the best qualified proposer, TestAmerica Laboratories, Inc.; and,

WHEREAS, during their meeting of September 15, 2015, the City Council followed staff recommendation and awarded Resolution No. 447-15 to TestAmerica Laboratories, Inc.; and,

WHEREAS, the original Agreement contained a clause for renewal; and,

WHEREAS, staff recommends the Agreement be renewed for a one (1) year period; and,

WHEREAS, TestAmerica Laboratories, Inc. has agreed to renew the contract under the terms and conditions as specified in the attached renewal letter; and,

WHEREAS, this is the first (1st) of two (2) renewals allowed by the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BOISE CITY, IDAHO:

Section 1. That the Renewal by and between the city of Boise City and TestAmerica Laboratories, Inc. for RFP 15-238 Misc. Environmental Analytical Laboratory Services., attached hereto and incorporated herein by reference, be, and the same is hereby, approved as to both form and content.

Section 2. That the Mayor and City Clerk be, and they hereby are, authorized to respectively execute and attest said Agreement for and on behalf of the city of Boise City.

Section 3. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

CITY OF BOISE

ADOPTED by the Council of Boise City, Idaho, on September 12, 2017.

APPROVED by the Mayor of the Boise City, Idaho, on September 12, 2017.

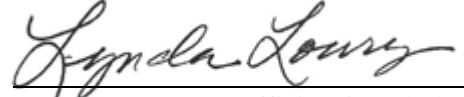
APPROVED:



David H. Bieter, Mayor



ATTEST:



Lynda Lowry, Ex-Officio City Clerk