



City of Boise
Resolution
Cooperative Purchase

Purchasing
150 N Capitol Blvd
Boise, ID 83702
(800) 377-3529

TO: Mayor and Council
FROM: Colin Millar, Purchasing
NUMBER: RES-424-17
DATE: September 5, 2017
SUBJECT: CP 18-003: Office Supplies: Company Wide: Office Max: NTE FY18 Budget

BACKGROUND:

The State of Idaho has a statewide contract with Office Max, Idaho State Contract PADD 15200009, which provides for office supplies. This contract may be viewed at:

http://purchasing.idaho.gov/statewide_contracts.html.

This request is to gain authorization to procure office supplies for citywide use off of Idaho State Contract PADD 15200009 from Office Max, not to exceed the office supply budget for FY18.

Finance and Administration staff anticipate that the purchases from Office Max will exceed \$50,000.

RECOMMENDATION:

Finance and Administration staff recommend authorization to procure CP 18-003 office supplies for citywide use from Office Max off of Idaho State Contract PADD 15200009, not to exceed the office supply budget for FY18.

This purchase is being made pursuant to Idaho Code § 67-2803(1) - Idaho State or Political Subdivision Contract.

FINANCIAL IMPACT:

Department has confirmed sufficient funding is available for this obligation.

CITY OF BOISE

Resolution NO. RES-424-17

BY THE COUNCIL

CLEGG , JORDAN, LUDWIG, MCLEAN,
QUINTANA, AND THOMSON

A RESOLUTION APPROVING AUTHORIZATION TO PROCURE CP 18-003 OFFICE SUPPLIES FOR CITYWIDE USE BETWEEN THE CITY OF BOISE CITY AND OFFICE MAX OFF OF IDAHO STATE CONTRACT PADD 15200009; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the State of Idaho has a statewide contract with Office Max, Idaho State Contract PADD 15200009, for Office Supplies; and,

WHEREAS, Finance and Administration Department staff recommend authorization to procure CP 18-003 Office Supplies for Citywide Use, from Office Max, off of Idaho State Contract PADD 15200009, not to exceed office supplies budget for FY18.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BOISE CITY, IDAHO:

Section 1. That authorization to procure CP 18-003 Office Supplies for Citywide Use by and between the city of Boise City and Office Max off of Idaho State Contract PADD 15200009, not to exceed office supplies budget for FY18, is hereby approved.

Section 2. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the Council of Boise City, Idaho, on September 12, 2017.

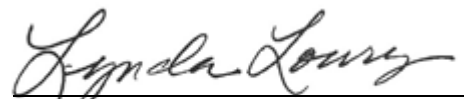
APPROVED by the Mayor of the Boise City, Idaho, on September 12, 2017.

APPROVED:

ATTEST:



David H. Bieter, Mayor



Lynda Lowry, Ex-Officio City Clerk