



**CITY OF BOISE**  
**COUNCIL MEETING**  
**SUMMARY MINUTES • APRIL 18, 2017**  
**REGULAR EVENING MEETING**

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**City Hall - Council Chambers**

**Final**

**6:00 PM**

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**150 N CAPITOL BLVD**  
**BOISE, ID 83702**

**I. INVOCATION**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

PRESENT: Clegg, McLean, Jordan, Quintana, Thomson, Bieter

ABSENT: Ludwig

**IV. REQUEST FOR APPROVAL**

1. City Council - Work Session - Apr 11, 2017 4:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

2. City Council - Regular Evening Meeting - Apr 11, 2017 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

**V. SPECIAL BUSINESS**

1. Re-appointment of Preston Carter to the Parks and Recreation Commission for a three year term ending May 1, 2020

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

2. Re-appointment of Stephen Smith to the Parks and Recreation Commission for a three year term ending May 1, 2020

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

3. Re-appointment of Kate Lovan to the Parks and Recreation Commission for a three year term ending May 1, 2020

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

**VI. CONSENT AGENDA**

*\*\*\*\*\*Items scheduled on Consent Agenda.*

*\*All items with an asterisk(\*) are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless a Council Member or citizen so requests in which case the item will be removed from the general order of business and considered in its normal sequence.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

- \* *\*\*\*\*\*Items scheduled on Consent Agenda.*
- \* All items with an asterisk(\*) are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless a Council Member or citizen so requests in which case the item will be removed from the general order of business and considered in its normal sequence.

*A. PUBLIC HEARING REQUESTS*

- \*1. CAR17-00003 / A Team Land Consultants / Rezone / Agenda Request / Location: 3091 N. Maple Grove Road / Rezone of 0.93 acres from R-1B (Single Family Residential-4.8 Units/Acre) to R-2D (Medium Density Residential-14.5 Units/Acre with Design Review)

*B. TRAVEL REQUESTS*

- \*1. David H. Bieter, Mayor's Office, to attend meetings in Salt Lake City, UT, on May 15, 2017.
- \*2. Chandra Zenner Ford, Mayor's Office, to attend meetings in Salt Lake City, UT, on May 15, 2017.
- \*3. Doug Holloway, Parks and Recreation, to attend meetings about urban farming in Portland, OR, on May 24, 2017.
- \*4. Elaine Clegg, City Council, to attend meetings about urban farming in Portland, OR, on May 24, 2017.
- \*5. Kevin Booe, Library, to attend the American Library Association conference in Chicago, IL, on June 23-27, 2017.

*C. MINUTES AND REPORTS*

- \*1. Boise City Parks and Recreation Commission Minutes, February 16, 2017
- \*2. Boise City Open Space and Clean Water Advisory Committee Minutes, October 17, 2016
- \*3. Boise City Open Space and Clean Water Advisory Committee Minutes, October 19, 2016
- \*4. Boise City Open Space and Clean Water Advisory Committee Minutes, October 26, 2016
- \*5. Boise City Open Space and Clean Water Advisory Committee Minutes, November 07, 2016
- \*6. Boise City Open Space and Clean Water Advisory Committee Minutes, November 17, 2016
- \*7. Internal Audit Quarterly Report, March 2017
- \*8. Library February 1, 2017, Board Meeting Minutes

- \*9. Library Director's Report, March/April 2017

*D. RESOLUTIONS*

- \*1. RES-198-17 A RESOLUTION APPROVING A PIPELINE CROSSING LICENSE AGREEMENT, BETWEEN THE CITY OF BOISE CITY AND UNION PACIFIC RAILROAD COMPANY; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- \*2. RES-200-17 A RESOLUTION APPROVING CPA16-00006 / BOISE CITY PLANNING & DEVELOPMENT SERVICES / COMPREHENSIVE PLAN AMENDMENT TO ADOPT BY REFERENCE THE BOISE TRANSPORTATION ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE.
- \*3. RES-201-17 A RESOLUTION APPROVING A BUS STOP EASEMENT AGREEMENT, LOCATED NEAR 2717 S. VISTA AVENUE, BETWEEN THE CITY OF BOISE CITY (GRANTOR) AND VALLEY REGIONAL TRANSIT (GRANTEE); AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID EASEMENT; AND PROVIDING AN EFFECTIVE DATE.
- \*4. RES-202-17 A RESOLUTION APPROVING AN AGREEMENT AND AWARD FOR FB 17-160 TERRY DAY PARKING LOT BETWEEN THE CITY OF BOISE CITY (PARKS AND RECREATION) AND CLEARWATER LANDSCAPE; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT AND AWARD; AND PROVIDING AN EFFECTIVE DATE.
- \*5. RES-203-17 A RESOLUTION APPROVING THE RENEWAL OF RFP 15-043B, LOCKBOX, E-BILLING AND E-PAYMENTS, BETWEEN THE CITY OF BOISE (FINANCE AND ADMINISTRATION) AND RETAIL LOCKBOX, INC.; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- \*6. RES-204-17 A RESOLUTION APPROVING THE RENEWAL OF RFP 15-043A, LOCKBOX, E-BILLING AND E-PAYMENTS, BETWEEN THE CITY OF BOISE (FINANCE AND ADMINISTRATION) AND RETAIL LOCKBOX, INC.; AUTHORIZING THE MAYOR AND CITY CLERK TO

RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

- \*7. RES-205-17 A RESOLUTION APPROVING THE RENEWAL OF RFP 14-155A, VEHICLE GRAPHICS, BETWEEN THE CITY OF BOISE (FLEET SERVICES) AND TRADEMARK SIGN COMPANY; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- \*8. RES-206-17 A RESOLUTION APPROVING CHANGE ORDER NUMBER 1 TO FB 12-125, DRY CLEANING AND LAUNDRY SERVICES, BETWEEN THE CITY OF BOISE CITY (POLICE DEPARTMENT) AND COURTNEY'S COMET CLEANERS; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID CHANGE ORDER; AND PROVIDING AN EFFECTIVE DATE.
- \*9. RES-207-17 A RESOLUTION APPROVING AN AGREEMENT AND AWARD FOR FB 17-204 DRY CLEANING AND LAUNDRY SERVICES FOR FIRE BETWEEN THE CITY OF BOISE CITY (FIRE DEPARTMENT) AND COURTNEY'S COMET DRY CLEANERS; AUTHORIZING THE MAYOR AND CITY CLERK TO RESPECTIVELY EXECUTE AND ATTEST SAID AGREEMENT AND AWARD; AND PROVIDING AN EFFECTIVE DATE.
- \*10. RES-208-17 A RESOLUTION APPROVING A SOLE SOURCE PROCUREMENT SS 17-266 STANDARDIZATION TO HARTZELL BIOFILTER FAN SYSTEM BETWEEN THE CITY OF BOISE CITY (PUBLIC WORKS) AND HARTZELL AIR MOVEMENT; APPROVING AUTHORIZATION TO PROCURE; AND PROVIDING AN EFFECTIVE DATE.
- \*11. RES-209-17 A RESOLUTION APPROVING A SOLE SOURCE PROCUREMENT SS 17-267 STANDARDIZATION TO BOHN BIOFILTER ODOR CONTROL SYSTEM BETWEEN THE CITY OF BOISE CITY (PUBLIC WORKS) AND BOHN BIOFILTER CORPORATION; APPROVING AUTHORIZATION TO PROCURE; AND PROVIDING AN EFFECTIVE DATE.
- \*12. RES-210-17 A RESOLUTION APPROVING, AS TO BOTH FORM AND CONTENT, AN ENVIRONMENTAL COVENANT AGREEMENT BY AND BETWEEN THE CITY OF BOISE CITY, ADARE MANOR, LLC, AND THE IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY, TO

IMPOSE LIMITATIONS ON ACTIVITY AND USE WITHIN THE AFFECTED PARCEL(S), PURSUANT TO THE UNIFORM ENVIRONMENTAL COVENANTS ACT (IDAHO CODE SECTIONS 55-3001 ET SEQ.); AUTHORIZING THE MAYOR AND CITY CLERK, RESPECTIVELY, TO EXECUTE AND ATTEST THE ENVIRONMENTAL COVENANT FOR AND ON BEHALF OF THE CITY OF BOISE CITY; AUTHORIZING AND DIRECTING BOISE CITY STAFF TO RECORD THE ENVIRONMENTAL COVENANT, AND TO DO ALL THINGS REASONABLY NECESSARY TO ENSURE COMPLIANCE WITH ITS TERMS; AND ESTABLISHING AN EFFECTIVE DATE.

- \*13. RES-211-17 A RESOLUTION APPROVING, AS TO BOTH FORM AND CONTENT, A REVISED LICENSE AGREEMENT BY AND BETWEEN THE CITY OF BOISE CITY (DEPARTMENT OF PARKS AND RECREATION) AND THE ADA COUNTY HIGHWAY DISTRICT, BY WHICH THE ADA COUNTY HIGHWAY DISTRICT GRANTS BOISE CITY A LIMITED, NON-EXCLUSIVE LICENSE; AUTHORIZING THE MAYOR AND CITY CLERK, RESPECTIVELY, TO EXECUTE AND ATTEST THE REVISED LICENSE AGREEMENT ON BEHALF OF BOISE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

*E. SUBDIVISIONS - FINAL PLATS/TIME EXTENSIONS*

- \*1. Somerset Ridge / Time Extension, SUB99-00029, Boise City Time Extension, (Somerset Ridge Subdivision / Jayo Development Inc. / Time Extension / Jayo Development, Inc., requests a one-year time extension to file a final plat for Somerset Ridge #7. The subject property is located at the northern terminus of Ridgeline Drive)
- \*2. Tomlinson Condominiums #6 / Time Extension, SUB06-00047, Boise City Time Extension, (Tomlinson Condominiums #6 / Richard Tomlinson, P.E. / Time Extension / Richard Tomlinson, P.E., requests a two-year time extension to record the final plat for the Tomlinson Condominiums #6. The subject property is located at the northwest corner of Gekeler Lane and Bergeson Street)
- \*3. Belmar Estates Subdivision #2, SUB17-00010, Boise City Final Plat, (Belmar Estates Subdivision #2 / Boise City Final Plat / DevCo LLC / Address: 6211 W. Hill Road / Final Plat of a detached single-family residential subdivision with 30 buildable lots and 3 common lots located on 9.82 acres. The subject property is located on the south side of Hill Road approximately 500 feet east of Pierce Park Lane)

VII. ORDINANCES

A. FIRST READING

Moved that all ordinances on first reading be read by number and title only and filed for the Second Reading Calendar.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

1. ORD-16-17 AN ORDINANCE AMENDING BOISE CITY CODE TITLE 7, CHAPTER 01, SECTION 32, TO REDUCE STREET WIDTHS WHERE NO PARKING IS REQUIRED, AMENDING TITLE 7, CHAPTER 01, SECTION 66, TO ESTABLISH REDUCED REQUIRED STREET WIDTHS AND STANDARDIZE ACCESS REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

<b>RESULT:</b>	<b>FIRST READ</b>	<b>Next: 5/2/2017 6:00 PM</b>
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B. SECOND READING

Moved that all ordinances on second reading be read by number and title only and filed for the Third Reading Calendar.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elaine Clegg, Council President
<b>SECONDER:</b>	Lauren McLean, Council President Pro Tem
<b>AYES:</b>	Clegg, McLean, Jordan, Quintana, Thomson
<b>ABSENT:</b>	Ludwig

1. ORD-14-17 AN ORDINANCE (CAR16-00038 FOR PROPERTY LOCATED AT 2641 N. LINDA VISTA LANE) AMENDING ZONING CLASSIFICATIONS OF THE CITY OF BOISE CITY TO CHANGE THE CLASSIFICATION OF REAL PROPERTY PARTICULARLY DESCRIBED IN SECTION ONE OF THIS ORDINANCE FROM R-1B (SINGLE FAMILY RESIDENTIAL-4.8 UNITS/ACRE) TO R-1C (SINGLE FAMILY RESIDENTIAL-8 UNITS/ACRE); SETTING FORTH A REASONED STATEMENT IN SUPPORT OF SUCH ZONE CHANGE; AND PROVIDING AN EFFECTIVE DATE.

<b>RESULT:</b>	<b>SECOND READ</b>	<b>Next: 5/2/2017 6:00 PM</b>
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2. ORD-15-17 AN ORDINANCE (CAR16-00040 FOR PROPERTY LOCATED AT 114 S. 23rd Street) AMENDING ZONING CLASSIFICATIONS OF THE

