



PARKS AND RECREATION DEPARTMENT

MAYOR: David H. Bieter | DIRECTOR: Doug Holloway

**BOISE PARKS AND RECREATION COMMISSION
REGULAR MONTHLY MEETING AGENDA
THURSDAY, MAY 16, 2019
4:00 P.M.**

Location:
**Boise City Hall
150 N. Capitol Boulevard
Maryanne Jordan Council Chambers
3rd Floor, Building 1**

I. CALL TO ORDER

II. ATTENDANCE

III. CONSENT AGENDA

*A. Concession License Agreement Renewals

1. The Hula Hut, LLC – Ivywild Pool and the Natatorium Pool & Hydrotube
2. Joy's Boys, LLC – Borah Pool and Fairmont Pool

*B. Boise River System Permit Application – CFH19-00029

*C. Memorandum of Understanding – Supplemental Nutrition Assistance Program Education – University of Idaho

IV. NEW BUSINESS

A. Recognition of Service – Youth Commissioner Raece Oakeson

*B. Minutes – April 18, 2019

*C. Fiscal Year 2020 Fees and Charges – *Public Hearing*

D. Department Updates

1. Zoo Boise Construction
2. Activity Guide Redesign

E. Executive Session: 1) Pursuant to Idaho Code §74-206(c) to acquire an interest in real property which is not owned by a public agency, and Idaho Code §74-206(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

V. ADJOURNMENT

Pursuant to Idaho Code Section 74-204(4), all items on the Agenda marked with an asterisk * are action items that require a vote. Identifying an item as an action item on the Agenda does not require that a vote be taken. All Consent Agenda items will be enacted by one motion, unless a Commissioner or citizen requests the item be removed from the Consent Agenda and considered in the normal sequence of business.



PARKS AND RECREATION DEPARTMENT

MAYOR: David H. Bieter | DIRECTOR: Doug Holloway

MEMO

TO: Erik Stidham, President, Boise City Parks and Recreation Commission
FROM: Doug Holloway, Director
DATE: 5/10/2019
RE: May 16, 2019 Parks and Recreation Commission Meeting

DIRECTOR'S REPORT

Please find enclosed the descriptive information supporting your agenda topics for this meeting. The meeting is anticipated to last 45-minutes and will take place in the Maryanne Jordan Council Chambers of City Hall.

CONSENT AGENDA ITEMS

A. CONCESSION LICENSE AGREEMENT RENEWALS – Requested by Paula Lawson, FBCC/Swim Rec Coordinator (See Item III. A. on the agenda)

The Boise Parks and Recreation Department allows for concessionaires to operate business at select municipal pool locations. Both vendors, recommended for renewal, operate for a 'concession season' of the summer months of May through October and follow the City of Boise Healthy Food Policy.

These previous agreements expired September 2018, so the department requests renewals for the following license agreements:

1. The Hula Hut, LLC (**Exhibit A.1.**) for concessions at Ivywild Pool, and the Natatorium Pool and Hydrotube, with a termination date of August 20, 2019
2. Joy's Boys, LLC (**Exhibit A.2.**) for concessions at Borah Pool and Fairmont Pool, with a termination date of October 31, 2019

RECOMMENDATION: The department requests the Boise Parks and Recreation Commission recommend approval of the Hula Hut, LLC and Joy's Boys, LLC Concession License Agreement Renewals to Boise City Council.

B. BOISE RIVER SYSTEM PERMIT – CFH19-00029 – Requested by Trevor Kesner, Parks Planning Administrator (See Item III. B. on the agenda)

The owner of the property at 749 E Park Blvd recently completed a rezoning of the parcel for future development of a multi-family residential project. The 3.33-acre parcel is located on the southwest corner of Park Blvd and Ferguson St, just north of the Boise River. The agents now seek approval of a Boise River System Permit for construction of a six-story housing complex consisting of approximately 236 units designed around a parking garage.

The parcel contains approximately 463-feet of Boise River Greenbelt frontage along the southwestern boundary. As shown on the applicant's submitted site and landscape plans, portions of the project's exterior landscaping, an adjacent emergency service turn-around, and approximately four direct pathway connections are proposed within the 70-foot Greenbelt setback area **(Exhibit B)**.

RECOMMENDATION: The department requests that the Boise Parks and Recreation Commission recommend approval of the Boise River System Permit Application – CFH19-00029 to the Boise Planning and Zoning Commission.

C. MEMORANDUM OF UNDERSTANDING – SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EDUCATION – UNIVERSITY OF IDAHO – Requested by Chris Camacho, Community Center/Mobile Rec Coordinator (See Item III. C. on the agenda)

The Boise Parks and Recreation Department works to provide healthy living education for youth in the community. The department delivers active and fun recreation games, nutrition education and healthy snacks through its Mobile Recreation program. Additionally, the department operates seven community centers which offer afterschool programs. For the last several years, the city has been responsible for hiring a recreation coordinator to provide such programming and has partnered with the University of Idaho to provide funding toward this position.

The prior Memorandum of Understanding (MOU) has expired and the proposed agreement **(Exhibit C)** would be in effect until September 30, 2019, with the university paying \$7,000 toward funding the recreation coordinator position.

RECOMMENDATION: The department requests that the Boise Parks and Recreation Commission recommend approval of the MOU with the University of Idaho for the city's Mobile Recreation Program for the Supplemental Nutrition Assistance Program Education to Boise City Council.

NEW BUSINESS AGENDA ITEMS

A. RECOGNITION OF SERVICE – YOUTH COMMISSIONER RAECE OAKESON – Requested by Doug Holloway, Boise Parks and Recreation Director (See Item IV. B. on the agenda)

The Boise Parks and Recreation Department will recognize Youth Commissioner Raece Oakeson for his service on the Boise Parks and Recreation Commission from 2018 to 2019. Department staff wish Commissioner Oakeson the best, as he spends his upcoming senior year at Boise High School making college plans and decisions.

RECOMMENDATION: No recommendation is needed as this is an informational item.

B. MINUTES – APRIL 18, 2019 – Requested by Doug Holloway, Boise Parks and Recreation Director (See Item IV. A. on the agenda)

RECOMMENDATION: The department requests that the Boise Parks and Recreation Commission review the April 18, 2019 Boise City Parks and Recreation Commission Minutes **(Exhibit D)** and approve the minutes if there are no recommended changes.

C. FISCAL YEAR 2020 FEES AND CHARGES – PUBLIC HEARING – Requested by Karen Bledsoe, Administration Superintendent (See Item IV. C. on the agenda)



Submitted are the FY20 Fees and Charges Recommendations **(Exhibit E.1.)**, the FY20 New and Changed Fee Schedule **(Exhibit E.2.)**, and the FY20 All Fee Schedule, **(Exhibit E.3.)**.

Department Revenue Goals – FY20

The Recreation Division is projected to generate approximately \$7.04M in revenue, recovering nearly 68.9% of costs. Youth programs are projected to recover 40.5% and adult programs are projected to recover 96.9% with the goal to recover 100% in fiscal year 2020 (FY20). Department-wide, the Parks and Recreation Department generates approximately \$9.74M in revenue. With the requested fee increases, it is projected to generate approximately another \$485,000 in FY20. Non-resident fee differential is an additional 55% of approved fee charges.

Fee Increase Recommendations

In FY19, the Parks and Recreation Department increased approximately 17.7% of its fees. For FY20, our team recommends fee changes for 301 (55%) of the department's 547 fees, which includes 48 new program fees. All proposed increases are in line with budget guidelines and would generate additional revenue to cover increased costs of programs.

This agenda item will have a Public Hearing portion following the department's presentation.

RECOMMENDATION: The department requests that the Boise Parks and Recreation Commission recommend approval of FY20 Fees and Charges to Boise City Council.

D. DEPARTMENT UPDATES – Requested by Doug Holloway, Boise Parks and Recreation Director (See Item IV. D. on the agenda)

The Boise Parks and Recreation Commission will receive updates from department leadership on select construction projects and marketing plans.

1. Zoo Boise Construction – Gene Peacock, Zoo Boise Director
2. Activity Guide Redesign – Bonnie Shelton, Communications Manager

RECOMMENDATION: No recommendation is needed as this is an informational item.

