



# PARKS AND RECREATION DEPARTMENT

MAYOR: Lauren McLean | DIRECTOR: Doug Holloway

**DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE  
REGULAR MONTHLY MEETING AGENDA  
WEDNESDAY, MAY 12, 2021  
12:00 P.M.**

Location:  
**Video Conference Call  
Parks and Recreation Administration Office  
1104 Royal Blvd  
Boise, ID 83706**

*Members of the public are encouraged to attend the meeting virtually.  
Join via Zoom Webinar: [Registration Link](#)*

**I. CALL TO ORDER**

**II. NEW BUSINESS**

\*A. Minutes – April 14, 2021

\*B. FY 2022 Park Project Cost Increases

C. Committee Update

**III. ADJOURNMENT**

Pursuant to Idaho Code Section 74-204(4), all items on the Agenda marked with an asterisk \* are action items that require a vote. Identifying an item as an action item on the Agenda does not require that a vote be taken. All Consent Agenda items will be enacted by one motion, unless a Committee Member or citizen requests the item be removed from the Consent Agenda and considered in the normal sequence of business.



# PARKS AND RECREATION DEPARTMENT

MAYOR: Lauren McLean | DIRECTOR: Doug Holloway

## MEMO

**TO:** David Yorgason, Committee Chair  
**FROM:** Jennifer Tomlinson, Parks Superintendent  
Travis Black, Budget Division Supervisor  
**CC:** Eric Bilimoria, Budget Division Sr Manager  
Trevor Kesner, Park Planner  
**DATE:** 5/5/2021  
**RE:** May 12, 2021 Development Impact Fee Advisory Committee Meeting

---

### DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE MEETING SUMMARY REPORT

Please find enclosed the descriptive information supporting your agenda topics for this meeting. The meeting is anticipated to last one hour.

#### **NEW BUSINESS AGENDA ITEMS**

- A. MINUTES – APRIL 14, 2021** – Requested by Travis Black, Budget Division Supervisor **(See Item II. A. on the agenda)**

**RECOMMENDATION:** The department requests that the Committee recommend approval of the April 14, 2021 Development Impact Fee Advisory Committee Minutes **(Exhibit A)** to Boise City Council.

- B. FY 2022 PARK PROJECT COST INCREASES** – Requested by Jennifer Tomlinson, Parks Superintendent **(See Item II. B. on the agenda)**

The Parks and Recreation Capital Improvement Plan has the following construction projects carrying over from fiscal year (FY) 2020 and FY 2021 and scheduled for FY 2022. To address the extreme rise in construction costs, staff is requesting an increase in funding for these projects from impact fees:

1. **Julia Davis Park East End Restroom** has an existing budget of \$586,000 (\$222,716 of which is from impact fees), with \$542,496 remaining. The project was bid in 2018 and the low bid came in at \$800,000. With the escalation in prices that we are currently experiencing, we are anticipating at least a 20% increase in bids, leaving this project approximately \$420,000 under-funded. We anticipate donations for the project in the amount of \$80,000, creating a net funding gap of approximately

\$340,000. The Regional Impact Fee account has a current balance in excess of \$3 million and has been identified as a possible funding source for this deficiency.

2. **Stewart Gulch Green-up** was scheduled for green-up in FY 2020, however an extensive water right permitting process has caused significant delays. Additionally, the water delivery system requires a more significant up-front capital investment to ensure long term sustainability. This project has an existing budget of \$270,000 (100% impact fees), with \$217,672 remaining. While the project hasn't been bid, the current estimate is \$470,000, leaving a \$253,000 shortfall. This amount is proposed to come from the North River Planning Area account, which currently has a balance of nearly \$1 million.

**RECOMMENDATION:** The department requests that the Committee approve to increase funding to \$340,000 from the Regional Impact Fee account for the Julia Davis Park East End Restroom, and \$253,000 from the North River Planning Area Impact Fee account for the Stewart Gulch Green-Up.

**C. COMMITTEE UPDATE – Requested by Jennifer Tomlinson, Parks Superintendent (See Item II. C. on the agenda)**

Staff will update the committee on changes to City of Boise public meeting accommodations.

**RECOMMENDATION:** No motion necessary. This agenda item is information only.

