



PARKS AND RECREATION DEPARTMENT

MAYOR: David H. Bieter | DIRECTOR: Doug Holloway

**DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE
REGULAR MONTHLY MEETING AGENDA
WEDNESDAY, JANUARY 9, 2019
12:00 P.M.**

Location:

**Boise Depot - Meeting Station
2603 W. Eastover Terrace
Boise, Idaho 83706**

I. CALL TO ORDER

II. ATTENDANCE

A. Committee Reappointment – Corbin Harp

III. NEW BUSINESS

*A. Minutes – October 10, 2018

*B. Development Impact Fee Annual Financial Report

C. Presentation – Boise Police Department Microdistrict Update

IV. ADJOURNMENT

Pursuant to Idaho Code Section 74-204(4), all items on the Agenda marked with an asterisk * are action items that require a vote. Identifying an item as an action item on the Agenda does not require that a vote be taken. All Consent Agenda items will be enacted by one motion, unless a Committee Member or citizen requests the item be removed from the Consent Agenda and considered in the normal sequence of business.



PARKS AND RECREATION DEPARTMENT

MAYOR: David H. Bieter | DIRECTOR: Doug Holloway

MEMO

TO: David Yorgason, Chair, Development Impact Fee Advisory Committee
FROM: Eric Bilimoria, Capital Improvement Planning Manager
CC: Jennifer Tomlinson, Parks Superintendent
DATE: 01/04/2019
RE: January 9, 2019 Development Impact Fee Advisory Committee Meeting

DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE SUMMARY REPORT

Please find enclosed the descriptive information supporting your agenda topics for this meeting. The meeting is anticipated to last approximately 45-minutes.

ATTENDANCE

- A. COMMITTEE REAPPOINTMENT – CORBIN HARP** – Requested by Boise City Mayor’s Office (**See Item II. A. on the agenda**)

Committee Member Corbin Harp will be reappointed to another term on the Development Impact Fee Advisory Committee in January 2019.

NEW BUSINESS AGENDA ITEMS

- A. MINUTES – OCTOBER 10, 2018** – Requested by Eric Bilimoria, Capital Improvement Planning Manager (**See Item III. A. on the agenda**)

RECOMMENDATION: The department requests that the committee recommend the approval of the October 10, 2018 Development Impact Fee Advisory Committee Minutes, **Exhibit A**, to Boise City Council if there are no recommended changes.

- B. DEVELOPMENT IMPACT FEE ANNUAL FINANCIAL REPORT** – Requested by Eric Bilimoria, Capital Improvement Planning Manager (**See Item III. B. on the agenda**)

The department will present the committee the annual financial report for development impact fees.

RECOMMENDATION: The department requests that the committee review and recommend approval of the Annual Financial Report to Boise City Council.

- C. PRESENTATION – BOISE POLICE DEPARTMENT MICRODISTRICT UPDATE** – Requested by Eric Bilimoria, Capital Improvement Planning Manager (**See Item III. C. on the agenda**)

Alison Tate, Chief Admin Officer for the Boise Police Department, will present the committee with an update on the recent development of a downtown station.

The police department plans to convert a retired business location into new a new substation and microdistrict where about thirty (30) officers, sergeants and lieutenant will work from. The City of Boise acquired the property in downtown's West End with police impact fee funds, closing in late November.

RECOMMENDATION: No motion necessary. This is an informational item only.





Meeting Minutes
May 18, 2017

Exhibit A

**PARKS AND
RECREATION**

**CITY OF BOISE DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE
BOISE DEPOT MEETING STATION · WEDNESDAY, OCTOBER 10, 2018
12:00 P.M.**

The Boise City Development Impact Fee Advisory Committee (Committee) held a regular monthly meeting on October 10, 2018. Boise City Team Members Present: Trevor Kesner and Matt Brookshier. Rob Lockward, Boise City Legal. Chloe Sallabanks, Clerk.

I. CALL TO ORDER

Committee Chair David Yorgason called the meeting to order at 12:08 P.M.

II. ATTENDANCE

Development Impact Fee Advisory Committee (Committee) Members Present: Corbin Harp, Jill Giese, Barb Helling, Steve Stuebner and David Yorgason

Committee Members Absent: Sophie McKay and Colleen Fellows

III. NEW BUSINESS

A. Minutes – July 11, 2018

MOTION: Committee moved to recommend the approval of the July 11, 2018 Development Impact Fee Advisory Committee Minutes to Boise City Council.

RESULT:	APPROVED
MOVER:	C. Harp
SECONDER:	J. Giese
AYES:	Unanimous
ABSENT:	S. Mackay and C. Fellows

B. Capital Improvement Plan Project – Fairview Ave Greenbelt Ramp

Summary: T. Kesner informed the committee that the S. Americana Blvd. Greenbelt extension was completed in 2016. The proposed Fairview Ave. Greenbelt Ramp would connect users to the completed extension's underpass. The project was an Idaho Transportation Department (ITD) grant project and had a 7.35 percent local match (or \$14,533). The grant would reimburse eligible expenses from construction costs. S. Stuebner questioned what program the grant from ITD, to which T. Kesner would later answer. The department was requesting the committee to approve the forwarding of funds for the entire project of \$198,000. ITD would then reimburse the city \$183,800. C. Harp clarified that the entire project cost would come out and then the portion would be reimbursed. S. Stuebner noted that ITD used to have an enhancement-grant program for pathways, which was depleted during the recession, and was curious if said grant program had been revived.

C. Fellows joined the meeting at 12:10 P.M.

MOTION: Committee moved to approve

RESULT: **APPROVED**

MOVER: S. Stuebner

SECONDER: J. Giese

AYES: Unanimous

ABSENT: S. Mackay

C. Presentation – FY18 Third Quarter Impact Fee Financial Report

Summary: M. Brookshier explained that the Quarter 3 (Q3) year-to-date revenue was about the same at Fiscal Year (FY) 2017 as no spikes or drastic changes had occurred. The FY2018 Q3 Projected Annual Revenue was \$3,180,000. D. Yorgason clarified that fiscal-year-end was September. M. Brookshier explained that Boise City Departments of Park and Recreation, and Fire were on-track for their projected percentage of collected impact fees. D. Yorgason clarified that the collection funds were a percentage of the original FY2018 budget. B. Heling questioned how the funds were separated out, to which T. Kesner explained funds are separated out by planning areas. Park expenditures and amenities in certain planning areas would affect the collections numbers for the area. M. Brookshier noted that the numbers were very large, and the fourth quarter numbers could be higher. J. Giese commented that construction was could not keep up with the demand.

In regard to residential permits, M. Brookshier explained that single-family permits on a cumulative basis had steadily increased, and were higher than the last few years. The committee discussed the growth rates in the Boise area and how they affected residential permits. C. Fellows questioned the reason for increase in multi-family permits to which M. Brookshier explained that much larger and seasonal projects played a role. The commercial permits showed consistent numbers for the previous four (4) years. M. Brookshire noted that 2017 could be lower due to the harsh snow season.

Q3 showed development that total collections were 2.1 percent about FY2017 Q3, with single family permits 21.5 percent higher than FY2017 Q3 and multifamily permits up 56.5 percent.

C. Harp questioned why the Boise Police Department had higher funds collected than Boise Fire Department and Boise Parks and Recreation Department, to which M. Brookshier explained that due to previous year projections the numbers could have been projected to be lower than actual.

No motion necessary, as the item was informational only.

D. Presentation – FY18 Project Update

Summary: T. Kesner briefed the committee on the FY2018 park projects that had been completed. Master plans had been created and/or updated for

Bernadine Quinn Riverside Park, Alta Harris Community Park and Ramaker Reserve.

Parks that had been completed included Franklin, Sterling and Pine Grove Park. Franklin Park opened to the public over the summer, and included turf and walkways. The Pine Grove Park ribbon cutting took place on October 3 and included a dog off-leash area, restrooms and an open play area. T. Kesner reminded the committee of its approval to replace the seeding with sod, which had been a successful endeavor.

Ongoing construction projects saw the J.A. and Kathryn Albertson Family Foundation Boise River Whitewater Park begin construction on Phase II of the park. S. Stuebner commented that he had concerns about the closure of Veteran's Pond and adjacent Greenbelt, as he felt the areas closed were not affected by the construction. T. Kesner explained that the amenities at Military Reserve were being relocated; a bike skills park would be constructed in the existing dog park and an improved dog off-leash park would be developed in the existing archery range area. Additionally, the Spaulding Ranch Implementation Plan completed an asbestos abatement project, and the department continued to work on agricultural plan for development of the urban-farm park. The Downtown Parks and Public Spaces Plan was continuing to be worked through.

FY2019 projects included design and development of the Goulda Harris Park Master Plan. T. Kesner explained that the bridge at Marianne Williams Park had opened and was receiving positive responses. The year-round dog off-leash area in Ann Morrison Park and improvements to Kathryn Albertson Park were on the docket for development next year.

C. Fellows questioned if the department had plans to improve safety at Rhodes Skate Park, as there had been incidents of drivers falling off the above interstate overpass, to which T. Kesner stated he would provide the committee an update soon.

D. Yorgason questioned the status of the ponds at Esther Simplot Park, as the two ponds had been closed due to discovered algae blooms. T. Kesner explained that both ponds had reopened, and the department was looking to mitigation options to prevent such closures in the future.

No motion necessary, as the item was informational only.

IV. ADJOURNMENT:

There being no further business to come before the committee at the time, the meeting was adjourned at 12:50 p.m.

RESULT:	APPROVED
MOVER:	S. Stuebner
SECONDER:	C. Fellows
AYES:	Unanimous
ABSENT:	S. Mackay

David Yorgason, Chair